

## Policy — 3250

### Students

#### Release of Student Directory Information

Directory information is information contained in a student's education record which is generally not considered to be harmful or an invasion of privacy if disclosed to the public. It includes, but is not limited to:

- A. The student's name,
- B. Address,
- C. Telephone listing,
- D. Email Address;
- E. Photograph,
- F. Date and place of birth,
- G. Major field of study,
- H. Dates of attendance,
- I. Grade level,
- J. Enrollment status (full-time or part-time)
- K. Participation in officially recognized activities and sports;
- L. Weight and height of members of athletic teams;
- M. Degrees, honors and awards received, and
- N. The most recent educational agency or institution attended.

The Superintendent and/or designees may authorize the release of student directory information to representatives of the news media, prospective employers, post secondary institutions, military recruiters or non-profit organizations.

In addition, directory information may be utilized in school yearbooks, on the district website, and in other publications sponsored by the school.

Directory information shall not be released for personal or commercial purposes, except

as necessary for yearbook pictures.

At the beginning of each school year, the Superintendent and/or designees shall inform all parents/guardians that directory information may be released without prior consent. Parents/guardians shall be given an opportunity to prohibit the release of all or any directory information regarding their student.

Directory information shall not be released regarding any student whose parent/guardian notifies the District in writing that such information may not be disclosed.

Adoption Date:        March 1997

Amendment Date:	First Reading	December 2008
	Second Reading	January 2009
	Third Reading	February 2009
	Adopted	February 2009